Norwegian Afghanistan Committee
کمیته ناروی برای افغانستان
د افغانستان لپاره د ناروې کمېټه

RFQ No: 43 NAC/KCO

Request for Quotations

Procurement of laptop computers, HP scanner, HP Printers, Laptop Bags,

Issue Date: 09,05,2024

Closing Date: 18, 05, 2024

Closing Time: 4:00 Pm Kabul, Afghanistan Standard Time

Norwegian Afghanistan Committee, Kabul Main Office

Qala Fatullah # 20, house # Street 5, Kabul Afghanistan

1. Introduction:

The Norwegian Afghanistan Committee (NAC)

Norwegian Afghanistan Committee was established in 1980 as a member-based solidarity organization. The NAC is doing development and humanitarian work in Afghanistan and information and advocacy in Norway. Through our focus on rural development (education, agriculture and sustainable economic development, civil society, governance, and health), disaster risk reduction and management, and the education of female health care providers, we strive to improve the quality of life of Afghanis in rural and remote communities. The aim of the NAC is to contribute to the development of an Afghanistan free of poverty where equality, democracy, human rights and respect for diversity serve as the basis for political action and development.

2. Summary of acquisition:

NAC (Norwegian Afghanistan Committee) is seeking qualified vendors to provide the bellow mentioned laptop computers, Scanners, Printers to NAC Kabul country office. All interested bidders who have similar experience in the supply of the below mentioned items are invited to bid.

3. Scope of work/Specification:

The selected vendor shall supply and deliver the bellow mentioned laptop computers, Scanners, Printers to NAC Kabul Country office.

4. Service / Product delivery and payment Terms:

Payment method: The supplier will be paid through wire transfer or check after satisfactory delivery of products specified above and technical confirmation by the related department. (No advance payment to the vendors).

Delivery timeline: ASAP (please mention the delivery date in your quotation). **Mode of Shipment:** The supplier should bear the transportation cost of laptop computers, Scanners, Printers, to NAC Kabul country office.

5. Terms of Contract:

Vendors (locally registered) must quote price in Afghani.

NAC is obligated to deduct the necessary tax (currently 2%) from any contract in accordance with Afghanistan Taxation Law and will transfer the funds directly to the Da Afghanistan Bank. If the supplier fails to provide the registration certificate or if the registered certificate does not align with their business, the NAC will still proceed with awarding the contract but will deduct a higher tax rate of 7% from the total contract amount, which will also be deposited to the Da Afghanistan Bank.

Your quotation will be accepted, and payment will be proceeding as per your business title.
No advance will be paid by NAC.
NAC reserves the right to cancel this process without further notice to the vendors.
NAC reserves the right to vary the quantity of goods, by up to a maximum of thirty Percent of the total offer, without any change in the unit price or other terms and conditions.

Please be informed that NAC is not bound to accept any quotation, nor award a contract or purchase order, nor be responsible for any cost associated with a suppliers' preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
NAC encourages every prospective supplier to prevent and avoid conflicts of interest, by disclosing to NAC if you, or any of you affiliates or personnel, were involved in the preparation of the requirements, design, cost estimates, and other information used in this RFQ.

NAC implements a zero tolerance on fraud and other prescribed practices, and is committed to preventing, identifying and addressing all such acts and practices against NAC.

6. Time Frame:

Announcement of RFQ	09,05,2024
Last date for submission of quotation	18, 05, 2024 /4:00 PM
Evaluation of quotation (RFQ) and identification of vendor	20,05, 2024
Agreement with selected Vendor	22, 05, 2024

7. Submission of offers:

The sealed quotations should be submitted on or before 16:00 (Kabul Time) 18, 05, 2024 to the following addresses:

Norwegian Afghanistan Committee, Kabul Office, Qala Fatullah # 20, House # Street 5 , Kabul Afghanistan.

Contact No: +93 790 69 82 04

8. Required documents along with the quotation:

1. Valid registration certificates
2. Self-declaration that you are not in any excluded or blacklist parties/vendors/suppliers.
3. Completed and signed declaration for vendors - child labor 2014-03 (Can be found at NAC Webpage, procurement portal).

9. List of Items:

List of Items attached as Annex to this document.

Please contact us if you have any query regarding this RFQ!

Thank you and we look forward to receiving your quotation.

Afghanistankomiteen
Norwegian Afghanistan Committee
کمیته ناروی برای افغانستان

Office: KCO

Request for Quotations (RFQ)

To: All Interested

RFQ No:43

From: NAC Procurement Department

Date: 08/ 05 /2024

Title: Procurement of laptop computers, Scanners, Printers based on the specification with the RFQ, please sing and stamp all the announcement document before you submitted the offer to NAC office all the offers envelop should sealed and have stamp, we did not accept the open offers and no stamp envelopes.

NAC (Norwegian Afghanistan Committee) invites you to submit your quotation for supplying the following items:

No	Item Name and Description	Unit	Qty.	Unit price	Total	Remarks/Warranty/ Guarantee	Delivery Time	Quantity available
				AFN	AFN			
1	Laptop top computer Dell latitude 3420 core I 7,11th generation -16 GB Ram 512 GB SSD hard drive 14-inch full HD screen 2 GB dedicated graphic	Pcs	40					
2	Laptop top computer Dell latitude 5520 Gaming intel core I 7, 12th generation processor 16 GB Ram 1 TB SSD Hard drive Graphic cord, Vidia GeForce RTX3060 6 GB Dedicated Graphic 15,6 Full HD screen webcam HD, Wi-Fi, Original OS Windows	Pc	1					
3	HP Scanner (Enter pries flow 7000 S 3) fast scanning machine	Pcs	6					
4	HP Printer (Laser jet pro 404 DN) Black and white	Pcs	9					
5	Laptop bag cool bell	Pcs	41					
6	Wireless mouse (Logitech M 185) with mouse	Pcs	41					
	Total Amount							

Terms and Conditions:

The Quotations must be at NAC Kabul Office with the RFQ Referencing number, not later than / /

1. NAC will inform the bidders of the results of the bidding after a considerable time from the bid closing date.

2. Any clarifications required concerning the table of the terms and conditions stated in this RFQ should be addressed to the NAC prior to the submission of the RFQ on the closing date.

3. Any RFQ that has white out on the document will be excluded from the bidding. Please cross out and initial any error.

Note:

The following terms and conditions are to be considered strictly, while offering quotation.

1. Delivery Period in Days ……
2. Terms of Delivery ……
3. Terms of Warranty ……
4. Validity of Quotations (Date) / /
5. Due pay or undue (Terms of payment) ……
6. After sell service ……

Offer or: ——— Title: ——— Signature & Stamp: ———

Contact Number: ——— Address: ————————

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